Checklist for a Spalding Scholarship Application for 2024-2025

☐ Thoroughly **read the Protocols and Procedures for details** on how to complete the application process.

☐ Submit the **FACTS Grant & Aid Application** online at online.factsmgt.com/aid.

☐ Pay the **application fee** online to FACTS Management.

☐ Upload your **2023 federal income tax return and ALL supporting tax schedules and documents** to FACTS Management **by April 26, 2024.**

☐ Upload your **2023 W-2 Wage & Tax Statements** to Facts Management **by April 26, 2024.**

☐ Ask your **parish pastor to submit a recommendation** to the Diocesan Office of Catholic Schools that your family is in good standing in the parish.

Apply as early as you can, but <mark>ALL DOCUMENTS MUST BE UPLOADED TO FACTS BY THE DEADLINE DATE OF APRIL 26, 2024</mark> for the application to be considered for the Spalding Scholarship. FACTS will no longer accept any paper documents.

FACTS CONTACT INFORMATION:
You can chat with a FACTS representative online if you have a question when completing the application.

Online application:	online.factsmgt.com/aid
Customer Service number:	**(866) 315-9262**